**THESIS OUTLINE**

FOR ACCOUNTING MAJOR

**TOPIC: ACCOUNTING PROCEDURES FOR CAPITAL IN CASH AT...**

CATEGORY

LIST OF ABBREVIATIONS

LIST OF TABLES

LIST OF CHARTS

**INTRODUCTION**

- Define the reasons for choosing this topic

- Introduce the thesis structure.

**CHAPTER 1**

**FEATURES OFCAPITAL IN CASH, ORGANIZING AND MANAGING CAPITAL IN CASH AT ... (2 points)**

* 1. Features of capital in cash at ...

 (In this part, students have to describe the structure of capital in cash, cash flows, expenditures of the Company ...)

* 1. Capital in cash management at ...

In this section, students have to describe the functions and responsibility of individuals and departments in the Company related to the construction and approval of the level and estimation; the construction of regulations on management of capital in cash; the order of collection and payment; the implementation of expenditures, checking and controlling capital in cash

**CHAPTER 2**

**CURRENT SITUATION OF ACCOUNTING PROCEDURES FOR CAPITAL IN CASH AT... (4 POINTS)**

2.1. Procedures, documents

In this section, students need to present the procedures and documents, and transfer documents according to each type of cash collection and payment operation (taking actual documents of the Company as examples)

2.2. Detailed accounting for capital in cash at ...

 In this section, students have to clarify the process of recording detailed accounting books and the summary table of capital in cash. The actual figures of capital in cash and the summary table of capital in cash of the Company must be quoted.

2.3. General accounting for capital in cash at ...

In this section, students have to clarify the process of recording general accounting books with illustrated evidence from the original and general documents (accounting vouchers, detailed statement sheets) ... to the quotation of the combined books corresponding to the forms of accounting books of the Company.

**CHAPTER 3**

 **COMPLETING ACCOUNTING PROCEDURES FOR CAPITAL IN CASH AT ... (2 POINTS)**

3.1. Evaluating the current accounting for capital in cash at …

3.1.1- Advantages

3.1.2- Disadvantages

3.2. Solutions to complete accounting for capital in cash at ...

3.2.1- Management of capital in cash

3.2.2-T account and accounting method (explain the detail of T accounts, is there any entries should be added or removed, does the calculation method should be changed, etc.)

3.2.3- Accounting documents and documents transfer (is there any document should be added or removed, do the document structures need to be changed?)

3.2.4- Detailed accounting books (should be added or changed?)

3.2.5- General accounting books (do the forms appropriate? Is there any book should be added, changed or removed? Should the method of recording be changed?)

3.2.6- Financial reports related to capital in cash (is there any report should be added? Should the current report’s structure and content be changed or not etc.)

3.2.7- Circumstances for implementing proposed solutions (this section can be presented in conjunction with the above solutions).

**CONCLUSION**

REFERENCES

COMMENT OF COMPANY

APPENDIX

***Notes:***

- Presenting under regulations: 1 point;

- Well-proportioned structure: 1 point;

- All 3 parts of thesis are compulsory

- Minimum page count (including all content from introduction to conclusion): 50 pages

- This topic is appropriate for companies with diverse recievable and payable.