**THESIS OUTLINE**

FOR ACCOUNTING MAJOR

**TOPIC: ACCOUNTING PROCEDURES FOR LOAN/NOTE PAYABLES AT...**

CATEGORY

LIST OF ABBREVIATIONS

LIST OF TABLES

LIST OF CHARTS

**INTRODUCTION**

- Define the reasons for choosing this topic

- Introduce the thesis structure.

**CHAPTER 1**

**FEATURES OF LOAN/NOTE PAYABLES, ORGANIZING AND MANAGING OF LOAN/NOTE PAYABLES AT ... (2 points)**

* 1. Fearures of Loan/Note Payables at ...

In this part, students have to describe the structures, proportions of Loan/Note Payables, forms of borrowing and the borrowers.

* 1. Loan/Note Payables management at ...

In this section, students have to describe the functions and tasks of individuals and departments within the Company in relation to planning, projects, making loan decisions, dealing with the lenders, and monitoring the loan use and loan payments.

**CHAPTER 2**

**CURRENT SITUATION OF ACCOUNTING PROCEDURES FOR LOAN/NOTE PAYABLES AT ... (4 points)**

2.1. Procedures, documents:

In this section, students need to present procedures, vouchers, transfer documents for each type of Loan/Note Payables, and pay the Loan/Note Payables and loan interests (get the actual documents of the Company to illustrate)

2.2. Detailed accounting for Loan/Note Payables at ...

In this section, students have to clarify the process of writing detailed accounting books and loan summary tables. He or she have to cite the actual loan data and the Company's loan summary table.

 2.3. General accounting for Loan/Note Payables at ...

In this section, students have to clarify the process of recording general accounting books with evidence from the original documents, general documents (accounting vouchers, detailed statements), etc. to cite the synthesized books corresponding to the form of accounting books of the Company relating to Loan/Note Payables.

2.4. General accounting of loan interests

In this section, students have to clarify the process of recording general accounting books with evidence from the original documents, general documents (accounting vouchers, detailed statements), etc. to cite the synthesized books corresponding to the form of accounting books of the Company related to loan interests.

**CHAPTER 3**

**COMPLETING ACCOUNTING PROCEDURES FOR LOAN/NOTE PAYABLES AT ... (2 points)**

3.1. Evaluating the current accounting for loan/note payables at …

3.1.1- Advantages

3.1.2- Disadvantages

3.2. Solutions to complete accounting for loan/note payables at ...

3.2.1- Management of loan/note payables

3.2.2-T account and accounting method (explain the detail of T accounts, is there any entries should be added or removed, does the calculation method should be changed, etc.)

3.2.3- Accounting documents and documents transfer (is there any document should be added or removed, do the document structures need to be changed?)

3.2.4- Detailed accounting books (should be added or changed?)

3.2.5- General accounting books (do the forms appropriate? Is there any book should be added, changed or removed? Should the method of recording be changed?)

3.2.6- Financial reports related to loan/note payables (is there any report should be added? Should the current report’s structure and content be changed or not etc.)

3.2.7- Circumstances for implementing proposed solutions (this section can be presented in conjunction with the above solutions).

**CONCLUSION**

REFERENCES

COMMENT OF COMPANY

APPENDIX

***Notes:***

- Presenting under regulations: 1 point;

- Well-proportioned structure: 1 point;

- All 3 parts of thesis are compulsory

- Minimum page count (including all content from introduction to conclusion): 50 pages

- This topic is appropriate for companies with the diverse Loan/Note Payables.